JENSEN BEACH PINEAPPLE FESTIVAL

Exhibit Space Application

Get Excited!

The Pointer Sisters

Cole Swindell

Atlanta Rhythm Section

Before You Exit

Natural Vibrations

www.PineappleFestival.info

A Jensen Beach Chamber of Commerce Event

2014 PINEAPPLE FESTIVAL APPLICATION & AGREEMENT

HOW TO APPLY

- Completely fill out application.
- Email digital photos of items you plan to sell and a photo of your exhibit. Email to: ***info@jensenbeach.biz***
- Full payment must be included with application.

Date: _____

PLEASE PRINT

Name of Business: _____ Website: _____

Primary Contact Name: _____ _____ Contact Cell: _____

Mailing Address: _____ City: _____ State: _____ Zip:_____

Business Phone: _____ Email: _____

Category: ☐ Art/Craft ☐ Business Expo ☐ Nonprofit ☐ Food Vendor Number of Spaces Requested: _____

Arts & Crafts Space $200 Nonprofit Space $250 Business Expo Space $375 Food Vendor $70 per linear foot

The festival manager shall have sole authority and discretion in the assignment of vendor spaces at the Pineapple Festival. Space Fee: $ _____

If you have a food trailer please indicate trailer length & width: _____. Food Vendor Refundable $100 Cleanup Deposit: $ _____

Food Concession Concept/Theme: _____. Electrical Receptacle Charge: $ _____

. **Total: $ _____**

Credit Card Account # _____ Exp. Date _____

Name on card _____ Zip Code_____

Credit Card charge questions: 772-334-3444. *Visa, MasterCard, Discover, AMEX, Debit Card* accepted.
Make checks payable to: **Jensen Beach Chamber of Commerce**

Food vendors list menu items.

	Items	Cooking Method (Food Only)	Price Charging
1			
2			
3			
4			

Once an application has been accepted and signed, there will be no refunds of exhibit space fees after October 17, 2014 (_____ Initial). Fees paid may not be applied to a future event. The no refund policy includes situations such as event cancelation as a result of factors beyond the control of the event organizers. Participating exhibitors accept the risk of loss in such a situation. The event will not be canceled because of rain.

The applicant agrees that herein stated is an accurate description of products and/or services to be sold or displayed and activities/promotions planned and that the Pineapple Festival manager shall be the sole judge as to whether or not those products and/or services listed are suitable for family viewing or in keeping with the general guidelines or atmosphere of the Pineapple Festival. All exhibitors must sign the agreement form below. Food and commercial vendor applicants agree to carry appropriate liability insurance as indicated in this agreement and agree to name the Jensen Beach Chamber of Commerce, Inc. as an additional insured.

Indemnification: I, _____ am electing to participate as a vendor during the 2014 Jensen Beach Pineapple Festival produced by Jensen Beach Chamber of Commerce, Inc.. Therefore, I agree to indemnify and hold harmless the Jensen Beach Chamber of Commerce, Inc. and all sponsors and their assignees, employees, agents and volunteers from and against any and all fees, costs and expenses incurred by them in connection with any lawsuits, claims or proceedings arising out of or in connection with my involvement with the 2014 Jensen Beach Pineapple Festival. Also, demands, cost damages, counsel, fees, charges, liabilities and expenses which may result at any time or be sustained by consequences of any act or negligence of the producing organization, its' employees, agents, board members, officers and volunteers. Martin County is in no way involved in offering or in the operation of the Pineapple Festival other than use of their property.

(SIGNATURE) _____ (SIGNATURE) _____

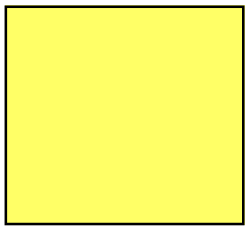
Vendor Authorized Representative **Pineapple Festival Representative**

(PRINTED NAME) _____ (PRINTED NAME) _____

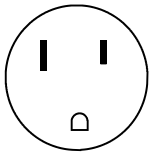
ELECTRICAL SERVICE INFORMATION

Each exhibit space will include access to <u>one</u> 20 AMP 110-volt electrical outlet with a maximum 400 watts total. **<u>No halogen lights permitted</u>.** Energy efficient bulbs are required. Vendors must supply heavy duty 50'-100' outdoor extension cord. Electrical cords must be commercial grade and have ground wire. Wires must be taped down with Gorilla or equivalent duct tape. Any special electrical service needed not specified in this agreement will be at the electrician's discretion and may be provided at the exhibitor's expense. In the exhibit space diagram below, please indicate the location of your electrical outlets. Please note: Any electrical services added during the event must be paid immediately following service completion to the electrician. Please fill out this form accurately to avoid a delay in set-up. The festival cannot guarantee that electrical requirements not listed will be available. Questions? call 772-334-3444.

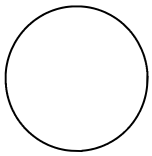
Rear of Exhibit Space



Front of Exhibit Space



Standard 20 AMP 120 volts



Please draw connector configuration for all connectors other than the standard GFI.

Please list below all equipment requiring electrical service to determine power needs.

Name of Equipment	Voltage	Amperage
One 20 AMP, 110 Volt Outlet, Single Phase — No Charge		
Additional 30 AMP, 110 Volt Outlet, Single Phase — $25		
20 AMP, 208 Volt Outlet, Single Phase — $75		
30 AMP, 208 Volt Outlet, Single Phase — $95		
(Additional electric charges, please pay with separate check/charge)	Power Charge	

EXHIBIT SPACE PERSONNEL

To help ensure smooth on-site operation and expedite communications between the Festival Manager and your exhibit personnel, please name the person who will be responsible for the operation of your exhibit during the following event hours. Exhibitors will be issued two-gate passes and one-parking pass (by request only). Additional admission gate passes are available at an additional charge.

PLEASE PRINT

Exhibit Manager: _____ Cell Phone: _____

Friday, Nov. 7 (Set-up completion 2 p.m. Festival Hours 6 p.m. - 11:30 p.m.)

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

Saturday, Nov. 8 (Festival Hours 12 Noon - 11:30 p.m.)

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

Sunday, Nov. 9 (Festival Hours 12 Noon - 9:30 p.m.)

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

Names: _____ _____ Hours: _____

FOR OFFICE USE ONLY Space # Assigned: _____

☐Art & Craft ☐Business Expo ☐Nonprofit ☐Food ☐Sponsor

Space Fee Received $_____ Date: _____ Check Number _____

$100 Deposit Received: _____ Date Returned _____

Insurance Certificate Received ☐ Electric Receptacle Charge Received ☐

MAIL APPLICATION TO:
Jensen Beach Chamber of Commerce
PO Box 1536
Jensen Beach, FL 34958-1536
Email: info@jensenbeach.biz
Fax: 772-334-0817

2014 PINEAPPLE FESTIVAL AGREEMENT GUIDELINES

Jensen Beach Chamber of Commerce, 1960 NE Jensen Beach Blvd., Jensen Beach, FL 34957

FESTIVAL HOURS

Friday, November 7 (6pm-11:30pm)
Saturday, November 8 (12pm-11:30pm)
Sunday, November 9 (12pm-9:30pm)

SET-UP

All exhibitors are required to check-in at the Festival Headquarters upon arrival; 1900 NE Ricou Terrace, Jensen Beach, FL. Set-up begins at 7am, Friday, November 7 - All vendors must have their vehicles off the street no later than 3pm. Absolutely no vehicles permitted in festival site during event hours.

BREAKDOWN

Breakdown begins Sunday, November 9 at 10pm. No sales after 9:30pm. No early departures. Each business exhibitor and food vendor is responsible for the clean-up of their space. If food vendor space is not left clean, the $100 deposit will not be returned and you will not be accepted into future festivals.

CERTIFICATE OF INSURANCE

All business exhibitors and food vendors must provide Certificate of General Liability Insurance in the amount of $1,000,000 per occurrence, with a $2,000,000 aggregate limit of liability naming the Jensen Beach Chamber of Commerce, Inc. as additional insured before this contract agreement is in force.

MERCHANDISE

Pineapple Festival manager shall be the sole judge as to whether any items for sale are suitable according to the general rules and regulations as outlined in this agreement. Vendors offering unsuitable merchandise for sale will be removed from the event immediately and will not be invited back.
COPYRIGHT PROTECTION — No merchandise featuring the words "Jensen Beach Pineapple Festival", "Pineapple Festival" or any other variation thereof or official festival logo or design is allowed.

FOOD CONCESSIONS

- Must offer pineapple as one menu item or ingredient.
- No duplicate food menu items or concession theme will be accepted. Criteria for selection are: quality, popularity, menu and food service experience.
- All food vendors planning to sell carbonated beverages, water, fruit drinks or sports drinks must be approved by festival manager.
- Festival management will handle clean ice sales (20lb & 50lb bag delivered)
- Additional charge will apply to special water access requirement.
- Food vendors menu board must list all items with prices. Prices must remain the entire event and lettering must be at least 2" tall and clearly visible.
- Food vendors can accept cash for sales.
- During festival hours deliveries by hand cart can be made with security escort.

SIGNS

Signs must be professional and clearly visible No hand printed signs.

FOOD VENDOR HEALTH, FIRE INSPECTION & COMPLIANCE

Fire, health, safety and electrical inspections will be made. Inspectors will inspect food vendors and issue permits for temporary food service. Fees, licenses and permits are the responsibility of the vendor. If a vendor is forced to close because of the lack of necessary permits and/or licenses, the festival will not be liable and will not refund fees/deposits. Required fire extinguisher must be multipurpose dry chemical rated at least 2A-15BC or a CO_2 with at least a 15C rating with current tags.

SECURITY

Martin County Sheriff Deputies will provide security during festival hours and Leighton Security Management during closed hours. The Jensen Beach Chamber of Commerce will not be responsible for vandalism or theft of your exhibit or contents.

WATER GIVEAWAYS

No bottled water may be distributed free by any food vendor or exhibitor.

ARTS & CRAFTS

All arts and craft spaces have access to power hook-up. Art display must include a 10' x 10' flame resistant white tent. Only original artwork and handcrafted items will be allowed in the art and craft area. No sharing space. Crafts that are products from a kit or are manufactured must be located in the business expo exhibit area. Displays must remain open during festival hours. No early departures.

ELECTRICITY

Each exhibit space will include access to one 20 AMP 110-volt electrical outlet. No halogen lights permitted. Energy efficient bulbs are required. No exceptions. If you need additional electric power outlets there will be an additional charge for each outlet you use. Vendors must supply heavy duty 50'-100' outdoor 14/12 gauge extension cord. Electrical cords must be rated for outdoor use and must be taped down to the street with Gorilla or equivalent duct tape to avoid any trip and fall hazard. Any special electrical needs not specified in this agreement will be at the onsite electrician's discretion and provided at the vendors expense.

TRASH

You are required to pick-up trash in your space. Please place trash into strong plastic garbage bags and set in front of exhibit space for pick-up during closed hours. Grease must be in food vendor's own grease buckets and disposed of by food vendor. Any deviation from this policy will result in the loss of $100 clean-up deposit and not being invited back to any future chamber events.

PARKING - ADMISSION PASSES

The exhibitor parking lot will be identified at registration. Limited parking is available for exhibitors on a first come, first served basis. There is absolutely no guarantee of parking. Exhibitor's vehicle must display Parking Pass in front window or risk being towed. Exhibitors will be issued two employee passes and one parking pass (by request only). Additional festival admission passes are available at an additional charge.

ACCEPTANCE & SPACE ASSIGNMENT

Once exhibit spaces have been assigned exhibitors can not request changes to space location. Former festival exhibitors will have priority on space assignment. The event manager shall have sole authority and discretion in the assignment of vendor spaces. The bank deposit of exhibit space fees does not indicate acceptance into the Jensen Beach Pineapple Festival. Space assignment and acceptance letter will be mailed or emailed and will include general festival information and directions. Please note that the Pineapple Festival provides space only. Each exhibitor must have a flame resistant tent. We do not provide tents, tables, lights or chairs. If you need to rent tents, tables, chairs and lights, please call 772-334-3444.

FAILURE TO DISCLOSE

Vendor agrees that all fees paid to the chamber are non-refundable after October 17, 2014 and that any failure on the vendor's part to disclose completely and truthfully the information requested in this agreement shall be a breach of this agreement and the chamber will retain all fees as liquidated damages for the vendors failure to comply with this agreement.

LODGING

Several local Hotels/RV Parks offer discount rates to exhibitors, please check the website for additional information - www.pineapplefestival.info.

Caribbean Shores Hotel & Cottages 772-334-4759
Courtyard by Marriott Hutchinson Island 772-229-1000
Four Fish Inn 772-334-2152
Holiday Inn Port St. Lucie 772-337-2200
Inn at Tilton Place 772-934-6436
River Palm Cottages & Fish Camp 772-334-0401
Vistana's Beach Club 772-229-9200
Pitchford's RV Resort 772-334-7221
Coral Reef Motel 772-334-1474
Driftwood Motel 772-334-2237
Hampton Inn & Suites 772-692-6922
Hutchinson Island Marriott 772-225-3700
Park View Motel 772-334-1525
Turtle Reef Club 772-229-1772
Jensen Beach Inn 772-334-1466
Island Beach Resort 772-229-3006
Jensen Beach - Ocean Breeze Carefree RV Resort (RV Space) 772-334-2494