



30th Anniversary Jensen Beach Pineapple Festival Vendor Application 2017

November 17 (6pm-11pm) ♦ November 18 (2pm-11pm) ♦ November 19 (12pm - 6pm)

In the streets of Historic Downtown Jensen Beach, Florida

A Jensen Beach Chamber of Commerce Event

Mulligan's Beach House Bar & Grill

is proud to present the 30th Anniversary Jensen Beach Pineapple Festival

new dates new look new experience new prices

This milestone historic festival is expected to draw 25,000 in attendance.

A limited number of vendor spaces are available.

Pineapple Festival Exhibit Space Fees

Exhibit Spaces 10' X 10' (Blue) ::: \$250 (add \$50 for corner booths)

Art & Craft Spaces 10' X 10' (Purple) ::: \$125 (add \$25 for corner booths)

Only original artwork and handcrafted items will be allowed in the art & craft (purple) area. Crafts that are products from a kit or manufactured must be located in the blue exhibit space (blue) area. No exhibit space sharing.

A \$25 utility fee will be charged for each exhibitor booth space.

Food Vendor Spaces ::: \$75 per selling side linear foot. There is a minimum charge for 10'. Rate includes awning, tongue, and other extensions. A \$50 utility fee and a \$50 refundable cleanup fee will be charged for each food vendor booth space.

Deadline for Applications **November 10, 2017**

No refunds after **October 13,**

2017

Complete application: Email or mail one (1) photo of work to be displayed and a brief description of what is to be sold. Plus, one (1) photo of booth setup. Photos of work or brochures will not be returned. Please submit a brochure and/or website address.

Send completed applications and fee to: Jensen Beach Chamber of Commerce, PO Box 1536, Jensen Beach FL 34958-1536. Checks should be made payable to Jensen Beach Chamber of Commerce.

Notification of Acceptance: Will take place no more than thirty (30) days from receipt of application. Exhibit fee will be deposited upon receipt, but does not indicate acceptance into the Jensen Beach Pineapple Festival.

Exhibit Space: Must be constructed to withstand all weather conditions. Exhibit spaces will be 10' x 10' and all items must be contained within the space. Vendors must provide their own tent, booth, tables, chairs and professional signage. All exhibits must be suitable for family viewing. Pineapple Festival officials reserve the right to remove any items that may be deemed inappropriate. The festival manager shall have sole authority and discretion in the assignment of vendor spaces.

For additional information call (772) 334-3444

Email: Ron@JensenBeach.biz

www.PineappleFestival.info

30th Anniversary Jensen Beach Pineapple Festival Vendor Application

HOW TO APPLY

Date: _____

- Print clearly and completely fill out application.
- Email digital photos of items you plan to sell as well as your exhibit. Email to: info@jensenbeach.biz
- Full payment must be included with application.

Owner / Contact Person: _____

Company Name (if applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Web Address: _____

Business Phone: () _____ - _____ Cell Phone: () _____ - _____

Exhibit Space Area Color ☐ Blue ☐ Purple (see map) Exhibit Space Number Requested: _____

Requested exhibit space does mean you will be assigned that space. If not available, you will be assigned the closest available space.

List items you will display or sell: _____

Please provide electric requirements if other than 20 AMP 110-volt, with a maximum 400 watts: _____

Any special electrical service needed and not specified in this agreement will be at the electrician's discretion and may be provided at the vendor's expense. Any electrical services added during the event must be paid immediately following service completion to the electrician.

Additional Contacts: _____ Cell Phone: _____

To help ensure smooth on-site operation and communications with your exhibit personnel, please provide the name of the person who will be responsible for the operation of exhibit if that person will be someone other than owner/contact person. Exhibitors will be issued two-gate passes, and one parking pass (by request only). Additional admission gate passes are available at an additional charge.

☐ **Food Vendor** Food vendors list menu items: _____

Must offer **PINEAPPLE** as an ingredient in one or more menu items. **No Food Trucks/Trailers** Booth length: _____ width: _____

Food Concession Concept/Theme: _____

What method of cooking will be used? ☐ Propane ☐ Electric Grill ☐ Charcoal ☐ Wood ☐ Other _____

Credit Card Account # _____ Exp. Date _____ CVC _____

Name on card _____ Zip Code _____

Credit Card charge questions: (772) 334-3444. Visa, MasterCard, Discover, AMEX, Debit Card accepted.

Exhibit Space Fee: \$ _____

(Food vendors are required to pay a \$50 utility fee) (All exhibitors are required to pay a \$25 utility fee) Utility Fee: \$ _____

Food Vendor Refundable \$50 Cleanup Deposit: \$ _____

Make checks payable to: **Jensen Beach Chamber of Commerce**

Total: \$ _____

The applicant agrees that herein stated is an accurate description of products and/or services to be sold or displayed, including activities and promotions planned, and that the Festival manager shall be the sole judge as to whether or not the products and/or services listed are suitable for family viewing and in keeping with the festival guidelines. All vendors must sign this agreement form. Applicants agree to carry appropriate liability insurance as indicated in this agreement and name the Jensen Beach Chamber of Commerce as an additional insured.

I agree to indemnify and hold harmless the Jensen Beach Chamber of Commerce, all sponsors and their assignees, employees, agents and volunteers from and against any and all fees, costs and expenses incurred by them in connection with any lawsuits, claims or proceedings arising out of or in connection with my involvement with the 2017 Jensen Beach Pineapple Festival, including demands, cost damages, counsel, fees, charges, liabilities and expenses which may result at any time or be sustained by consequences of any act or negligence of the producing organization, its' employees, agents, board members, officers and volunteers. Martin County is in no way involved in offering or in the operation of the 2017 Jensen Beach Pineapple Festival other than use of their property.

SIGNATURE _____

Authorized Representative

PRINT NAME _____ DATE _____

For Office Use Only

Received Date: ____/____/____ Check # _____

Payment Amount: \$ _____ Space # _____

Date Accepted: ____/____/____ Deposit Received ____/____/____

30th Anniversary Jensen Beach Pineapple Festival - November 17 - 19, 2017

General Information, Guidelines and Restrictions

PINEAPPLE FESTIVAL HOURS

Friday, November 17 (6pm - 11pm)
Saturday, November 18 (2pm - 11pm)
Sunday, November 19 (12pm - 6pm)

LOCATION

Historic Downtown Jensen Beach, Jensen Beach Boulevard and Ricou Terrace.

DEADLINE

Application deadline is November 10, 2017. Late applications may be accepted if space permits and on a cash only basis. No refunds after October 13, 2017.

RESTRICTIONS

Vendors may not bring music or entertainment. No bottled water is allowed to be distributed free by any food vendor or exhibitor.

ACCEPTANCE & SPACE ASSIGNMENT

Once exhibit spaces have been assigned, exhibitors can not request changes to their space location. Former festival exhibitors will have priority on space assignment. The Festival Manager shall have sole authority and discretion in the assignment of vendor spaces. The bank deposit of exhibit space fees does not indicate acceptance into the Jensen Beach Pineapple Festival. Space assignment and acceptance letter will be mailed or emailed, and will include general festival information.

EXHIBIT SPACE

Exhibit Space provided will be 10' x 10' and all items must be contained within the space. Vendors may not share their space. Vendors must provide their own tents, booths, tables, chairs and signage. Tents must be flame resistant. If you need to rent tents, tables, chairs and lights, please call (772) 334-3444. Signs must be professional and clearly visible. Electric is available to all spaces, please provide requirements on application. Food Vendors must pay a \$50 utility fee.

SET-UP, UNLOADING & BREAKDOWN

All exhibitors are required to check-in at the Festival Headquarters upon arrival located at 1900 NE Ricou Terrace, Downtown Jensen Beach. Set-up begins at 6am on Friday, November 17. Unloading will be limited to 15 minutes and strictly enforced. All vendors must have their vehicles off the street no later than 3pm. Absolutely no vehicles permitted in festival site during event hours. Breakdown begins Sunday, November 19 at 6:15pm. No early departures.

INSURANCE

Commercial exhibitors and food vendors must provide Certificate of General Liability Insurance in the amount of \$1,000,000 per occurrence, with a \$2,000,000 aggregate limit of liability naming the Jensen Beach Chamber of Commerce as additional insured before this contract agreement is in force.

COPYRIGHT PROTECTION

Merchandise featuring the words "Jensen Beach Pineapple Festival", "Pineapple Festival" or any variation thereof or official festival logos or design is not allowed.

FAILURE TO DISCLOSE

All fees paid to the Jensen Beach Chamber of Commerce are not refundable after October 13, 2017. Any failure to disclose completely and truthfully the information requested in this agreement shall be a breach of this agreement and all fees will be retained as liquidated damages for the vendor's failure to comply with this agreement.

INSPECTIONS

Fire, health, safety and electrical inspections will be made. Inspectors will issue permits for temporary food service if needed. Fees, licenses and permits are the responsibility of the vendor. If a vendor is forced to close because of the lack of necessary permits or licenses, the festival will not refund space fees or deposits. Required fire extinguisher must be multipurpose dry chemical rated at least 2A-15BC or a CO2 with at least a 15C rating with current tags.

FOOD CONCESSIONS

- Food vendors can accept cash for sales.
 - Selection criteria: quality, popularity, menu and food service experience.
 - Must offer **PINEAPPLE** as an ingredient in one or more menu items.
 - No duplicate food menu items or concession theme will be accepted.
 - All food vendors planning to sell carbonated beverages, water, fruit drinks or sports drinks must be approved by festival manager.
 - Festival will handle clean ice sales (20lb & 50lb bag delivered)
 - Food vendors menu board must list all items with prices. Prices must remain the entire event and clearly visible.
 - Deliveries during event hours can be made by hand cart.
- Food vendors must not have any equipment in the public area. All equipment must fit within the space allotted. All cooking equipment must have protection underneath to prevent any dripping onto the ground or pavement.

SECURITY

The Jensen Beach Chamber of Commerce will not be responsible for vandalism or theft of your exhibit or its' contents. Martin County Sheriff Deputies will provide security during festival hours and a private security company during overnight hours when the festival is closed.

TRASH

Each exhibitor and food vendor is responsible for the clean up of their space. If food vendor space is left clean, the \$50 deposit will be returned. Please place trash into strong plastic garbage bags and set in front of exhibit space for pick-up during closed hours. Grease must be in food vendor's own grease buckets and disposed of by vendor. Any deviation from this policy will result in the loss of \$50 clean-up deposit.

ELECTRIC

Provide electric requirements accurately on this application to avoid a delay during set-up. Each space will include access to one 20 AMP 110-volt electrical outlet with a maximum 400 watts total. No halogen lights permitted.

(Food vendors are required to pay a \$50 utility fee)

(All exhibitors are required to pay a \$25 utility fee)

Energy efficient bulbs are required. Vendors must supply a commercial grade, heavy duty 50' to 100' outdoor extension cord. Electrical cords must be commercial grade and have ground wire. Wires must be taped down with Gorilla or equivalent duct tape. Any special electrical service needed that was not specified in this agreement will be at the electrician's discretion and at the vendors expense. Electrical services added during the event must be paid to the electrician. The festival cannot guarantee that requested electrical requirements not listed will be available. Silent generator usage must be pre-approved by Festival Manager.

PARKING

Vendor parking lot will be identified at registration. Parking is limited and available for exhibitors on a first come, first served basis. There is absolutely no guarantee of assigned parking. Exhibitor's vehicle must display *Parking Pass* in front window or risk being towed. Exhibitors will be issued two employee passes and one parking pass (by request only). Additional festival admission passes are available at an additional charge.

LODGING

Several local Hotels and RV Parks offer special rates to vendors, please check the website for additional information - www.pineapplefestival.info.

Hotels

Coral Reef Motel (772) 334-1474	Jensen Beach Inn (772) 334-1466
Courtyard by Marriott Hutchinson Island (772) 229-1000	Four Fish Inn (772) 334-2152
Hampton Inn & Suites (772) 692-6922	Island Beach Resort (772) 229-3006
Holiday Inn Port St. Lucie (772) 337-2200	Hutchinson Island Marriott (772) 225-370
Park View Motel (772) 334-1525	Turtle Reef Club (772) 229-1772
River Palm Cottages & Fish Camp (772) 334-0401	Vistana Beach Club (772) 229-9200
Hutchinson Shores Resort & Spa (877) 502-4653	

RV Parking

Pitchford's RV Resort (772) 334-7221

Ocean Breeze Resort (772) 334-2494